



5th USPE European Police Sport Conference

Eger/Hungary

15th – 18th November 2013

Organization of USPE European Police Championships

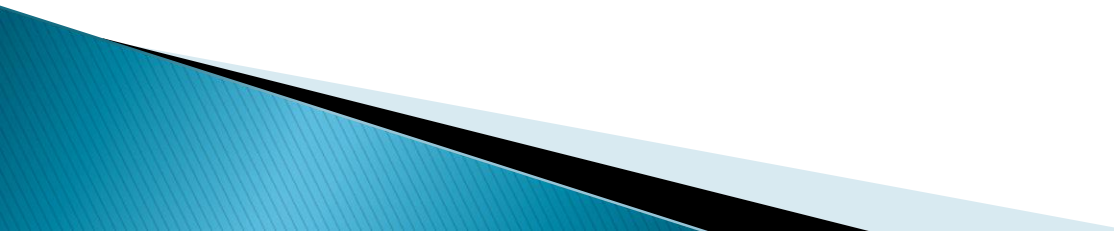
Experiences and Improvements

Reflections by Fred Kusserow

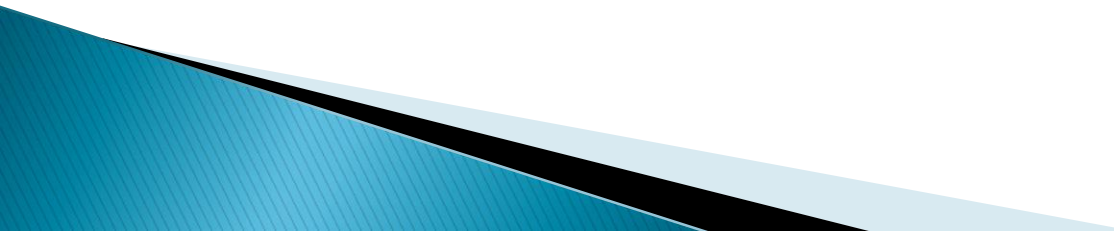
Secretary General
Union Sportive des Polices d'Europe

My activities

Participation at 32 USPE EPC since 2002 in different functions:

- As head of the organizing committee of the USPE EPC Swimming 2005 in Berlin
 - As organizer in charge of the German Police Board of Trustees (Deutsches Polizeisportkuratorium; DPSK) for several different USPE EPC in Germany
 - As head of German delegations (delegate)
 - As Secretary General of USPE
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Target

1. To improve our USPE EPC
 2. To raise the quality our USPE EPC
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- Development of the “USPE Handbook for organizing an USPE EPC”
 - Main topic “How to organize an USPE EPC”
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Phase of planning

Basics

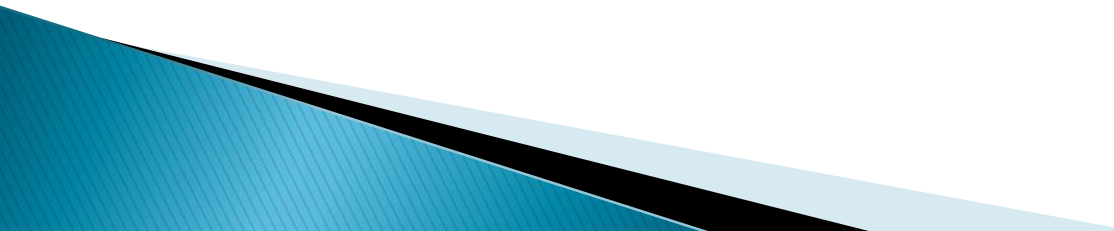
- Financial differences in the European countries, but you can compensate, if you have
- Good co-workers/staff
- The readiness to give the EPC's a good organisation

As sooner you give an announcement to the USPE that you want to organize an USPE EPC, the more time you have to plan.

Phase of planning

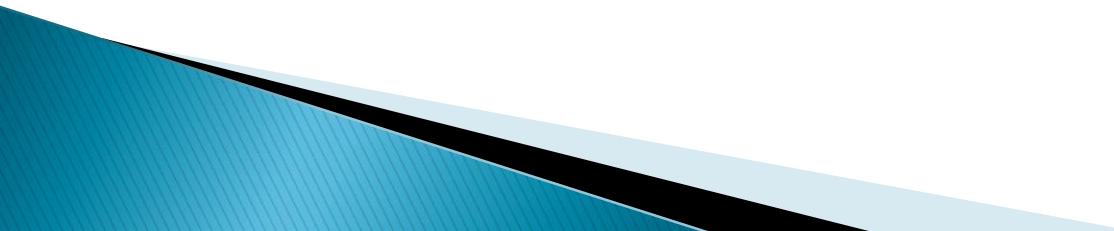
At the beginning

Consideration four main points:

1. I need financials up to a minimum of money
 2. I need staff up to a minimum of people
 3. I need a sports expert from my country that should be active in the police at the time of the EPC
 4. I need a town/area/state who wants to host/organize this EPC
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Phase of planning

Concerning 1 – 4

- Financial plan (with reserve)
 - List of staff (Organisation structure)
 - Request for a written confirmation of support from the respective Police President/ Police Chief or the respective Ministry of the Interior
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Phase of planning

Final stage

- Send your official application to the USPE after that
- Start the organizing 2 – 3 years before the USPE EPC

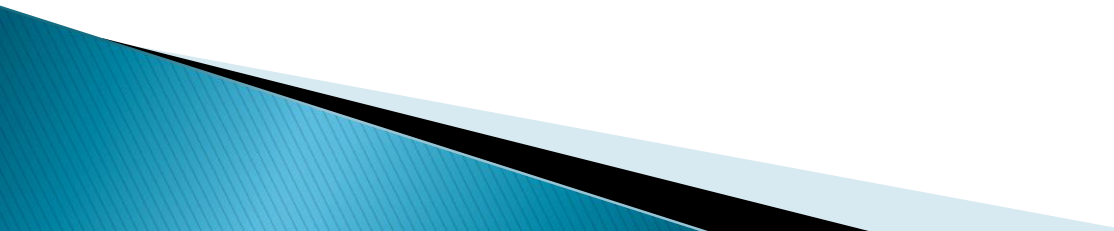
Representation of separated Items

Information retrieval:

- Be connected with the Secretary General of USPE
 - Be connected with the responsible member of the USPE Technical Commission
- **Expectations of the USPE**

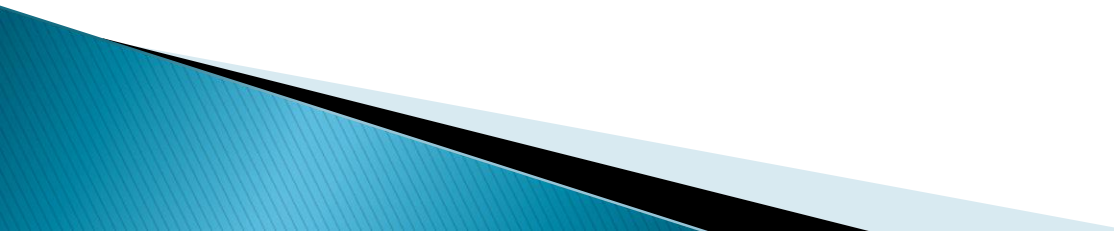
Representation of separated Items

Responsibilities

- Find responsible persons/persons of replacement for the separate items
 - Organise regularly meetings
 - Take minutes from every meeting
 - Send them to the participants of the meeting
 - Control the working orders
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Representation of separated Items

Time of the EPC

- Fix the period of the Championship with the USPE TC Member in charge
 - Consider view to the seasons (e.g. no ball game sports during the sporting summer break)
 - Coordination with the sports facilities
 - Accommodation in hotels. Ask in the hotels for special offers.
 - Try to select the hotels with the view to accommodate all competitors
 - Close to the sport facility if it is possible.
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Representation of separated Items

Team guides

- One guide to every team during the EPC
- The guides shall be introduced before the EPC

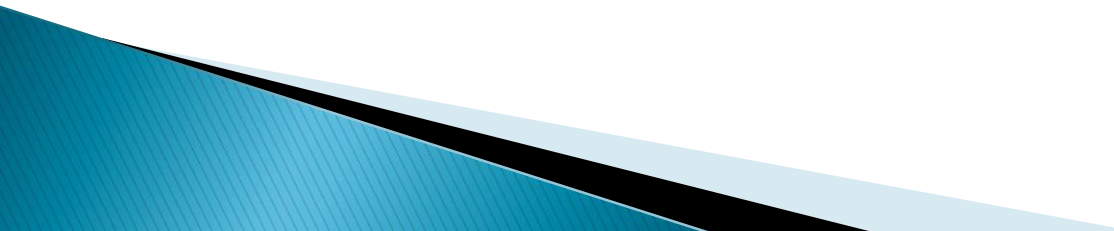
Representation of separated Items

Information flow

- Ensure that new information get just in time to the participants
- Information desk in the hotel
- Information during the Technical Meeting
- Write important matters down and give it to the delegates as well the USPE
 - Assured by a staff in charge

Representation of separated Items

Catering

- Ensure the food is especially for athletes
 - Organize a caterer in the sports facilities
 - Very popular for the athletes is a buffet at the final evening.
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Representation of separated Items

Planning of a program for the delegations

→ USPE Mission, Vision and values:
sports and culture should not be separated; they belong together.

- Different interests of a delegate:
 - to see the sport
 - be with the team
 - get in contact with other delegates
- A program for delegates is not mandatory
- Give delegates time to fulfil the different interest

Representation of separated Items

Moderation

- Have a moderator present to give explanation and transparency to the auditorium
 - at the opening ceremony
 - at the closing ceremony
 - at the closing banquet

- If you need help
- If you have questions

Please contact me or my office!

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Generalsekretär
Secretary General
Secrétaire Général

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**Many thanks for your
attention!**

